

# Dual Program Enrollment in SPECT

February 27, 2020



**FAMILY HEALTH INITIATIVES**

## Overview

- Dual enrollment may be done by CI and Program Supervisors.
- Dual enrollment allows direct referral to programs by EC Specialists without first returning to HUB.
- Additional programs are at the discretion of the receiving program.
  - Receiving program receives client as a new referral and is responsible for outreaching and enrolling the client.
- Clients should be referred to other programs only after they express interest and agree to the additional program referral.

## Rules

- ***No client will be able to enroll in more than one primary program.***
  - Primary programs include: NFP, HF, HF/TIP, PAT, HWHF CHW, HIPPY, EHS, IAFD, IPO Atlantic County HD, and Virtua Community Nursing Services of Burlington County.
- Clients may enroll in unlimited other programs as appropriate:
  - Other programs include: Recovery Support Programs, Community Partner Programs, Baby's Best Start, Parent Workshops, Asthma Workshops, Mommy & Me programs, etc.
- New HUB partner programs must execute Business Associate and Data Sharing Agreements prior to submitting or receiving client referrals in SPECT.

# Central Intake

## From “New Referrals” in HUB:

- Any current programs are shown under “Program Enrollment Status”
- CI selects Primary Program
- CI selects “Program Assignment Reason”
- CI records any appropriate notes for the receiving program supervisor

**CI Program Assignment Grid**

Date	Name	DaysClient in CI Type	FTM/P	EDC	Lang	Gest Age	Days Attempt	Days Success	Open Service	City	Zip	Program Option
<b>Camden County</b>												
09/10/19	<a href="#">Pye, Pumkin</a>	169	PG	No	12/01/19	English	52 wks	N/C	N/C	0	Camden98765	Leave Patient Unassigned
09/24/19	<a href="#">Tragic, Magic</a>	155	PR	No		English		N/C	N/C	0	Camden98765	Leave Patient Unassigned
11/08/19	<a href="#">Owaddingtonforanixst, Ddeneyva</a>	110	PG	Yes	01/27/20	English	44 wks	N/C	N/C	0	Camden98765	Leave Patient Unassigned
Agency: PRA Plus Testing Provider PRA / Referral: <a href="#">View PRA / Referral</a> Program Enrollment Status: <b>Training Centering</b> Status: <b>Pending Enrollment</b> Date: <b>11/08/19</b> Patient Encounter/Engagement: <a href="#">Add New</a> CI Care Coordination: No Program Assignment Reason: - Select Reason - Notes: Client has expressed interest in HV. 1st time mom, 12 weeks.    Interested in Program: No Contact <span style="color: red;">HWHF Only</span> Interested in Care Coordination: <a href="#">View Referral</a> Leave Patient Unassigned: <a href="#">Leave Patient Unassigned</a>												
11/08/19	<a href="#">Daehingxst, Mmichaelena</a>	110	PG	No	03/29/20	English	35 wks	N/C	N/C	0	Camden98765	Leave Patient Unassigned
11/08/19	<a href="#">Tuberantixst, Xsophajan</a>	110	PG	Yes	03/28/20	English	36 wks	N/C	N/C	0	Camden98765	Leave Patient Unassigned
Agency: Henry J. Austin Health Center At Chambers Street-No OB One Page Referral (Community Health Screening): <a href="#">View Referral</a> Program Enrollment Status: <b>Pediatric Centering Trenton</b> Status: <b>Pending Enrollment</b> Date: <b>01/21/20</b> Patient Encounter/Engagement: <a href="#">Add New</a> CI Care Coordination: No Program Assignment Reason: - Select Reason - Notes:												

Return Menu    Reset All to Default    Assign Patients

If client is not currently at any status (new, pending enrollment, or enrolled) in any other program:

- “Program Enrollment Status” is “Not Program Enrollment”

**CI Program Assignment Grid**

Date	Name	DaysClient in CI Type	FTM/P	EDC	Lang	Gest Age	Days Attempt	Days Success	Open Service	City	Zip	Program Option
<b>Camden County</b>												
12/30/18	<a href="#">Abdul, Paula</a>	411	PR	No		English		N/C	N/C	0	Camden98765	NFP Training
Agency: System Training Institute One Page Referral (Community Health Screening): <a href="#">View Referral</a> Program Enrollment Status: <b>No Program Enrollment</b> Patient Encounter/Engagement: <a href="#">Add New</a> CI Care Coordination: No Program Assignment Reason: Interested in Program Notes: New to area with no support system												
01/02/19	<a href="#">Ras, Serounly</a>	408	PG	Yes	10/10/19	English	58 wks	N/C	N/C	0	Camden98765	Leave Patient Unassigned
01/07/19	<a href="#">Larosa, Big</a>	403	PG	No	08/14/19	Spanish	66 wks	N/C	N/C	0	Camden98765	Leave Patient Unassigned
01/10/19	<a href="#">Dohy, Polv</a>	400	PG	No	08/22/19	English	65 wks	N/C	N/C	0	Camden98765	Leave Patient Unassigned

Return Menu    Reset All to Default    Assign Patients

From "Search Referrals" in HUB, current programs are identified under Program / Status History.

**Patient Profile**

**IAN BERNARDXSIT**

Program	Training Centering
Client Program Status	Enrolled
Status Assignment Date	11/26/2019
Referral Date	11/08/2019
EDC Date	05/22/2020
Birth Date	10/20/2005

**Patient Information**

Street	302 Doggy Drive
City, Zip	Camden 98765
County <a href="#">update county</a>	Camden County
Home Phone	154-545-4464
Cell Phone	

**Other Information**

Language	English
Race	White

**Referring Agency Information**

Referring Agency	PRA Plus Testing Provider
Agency Address	123 Blizzard Avenue Camden, NJ 98765
Agency Phone	(856) 665-6000

**Children (0-5) in Household**

DOB	Age	Name

**Patient Encounters**

Date	Method	Outcome	Service Referral
<a href="#">11/13/19</a>	Email	Contacted	N/A
<a href="#">11/12/19</a>	Home Phone	Asked to Call Back	<a href="#">View</a>

**Program / Status History**

Program	Status	Initial Referral Date	Pending Enrollment	Enrollment	Pending Close	Closed	Closed Reason
HWHF CHW Training	Pending Enrollment	N/A	11/24/19	N/A	N/A	N/A	N/A
Training Centering	Enrolled	N/A	11/26/19	N/A	N/A	N/A	N/A



# Early Childhood Specialists - Central Intake

## From "Pending Enrollment"

- Any current programs are shown under "Program / Status History"
- Programs for which client may be eligible appear under "Available Programs"
- Click pencil to assign another program
- Programs SHOULD be discussed with client and Supervisor of new program before referring in SPECT.

**Patient Profile: HWHF CHW Training**

**IAN BERNARDXSIT**

Client Status	Pending Enrollment
Status Assignment Date	11/24/2019
HWHF Level	Level 3
Referral Date	11/08/2019
EDC Date	05/22/2020
Birth Date	10/20/2005
Perinatal Risk Assessment	<a href="#">View PRA</a>

**Patient Information**

Street	302 Doggy Drive
City, Zip	Camden 98765
County	<a href="#">update county</a> Camden County
Home Phone	154-545-4464
Cell Phone	

**Other Information**

Married	
Language	English
Race	White

**Referring Agency Information**

Referring Agency	PRA Plus Testing Provider
Agency Address	123 Blizzard Avenue Camden, NJ 98765
Agency Phone	(856) 665-6000

**Children (0-5) in Household**

DOB	Age	Name

**Patient Encounter/Engagements**

Date	Method	Outcome	Service Referral
<a href="#">11/13/19</a>	Email	Contacted	N/A
<a href="#">11/12/19</a>	Home Phone	Asked to Call Back	<a href="#">View</a>

**Available Programs**

There are 2 programs for which this patient may be eligible.

- Parents Supporting Parents
- Project Embrace Training

**Program / Status History**

Program	Status	Initial Referral	Pending Enrollment	Enrollment	Pending Close	Closed	Closed Reason
Training Centering	Enrolled	N/A	11/26/19	N/A	N/A	N/A	N/A
HWHF CHW Training	Pending Enrollment	N/A	11/24/19	N/A	N/A	N/A	N/A

**Risks**

General Medical / Psychosocial Risk Factors  
Identified Health Risks / Concerns

To refer client to additional program

- Select the program from the list of available programs.
- Select the reason for referring client to program
- Record any appropriate notes for the receiving program supervisor.
- Select “Update Information”

**Refer to Program**

Refer to Program	Select Program	<b>Select Program</b> Parents Supporting Parents Project Embrace Training
Program Assignment Reason	- Select Reason -	<b>- Select Reason -</b> Interested in Program No Contact <b>HWHF Only</b> Interested in Care Coordination
Notes		

**Make No Changes**   **Update Information**



# Referring Program

From Pending Enrollment **OR** Enrolled:

- Open Patient Profile Screen
- View any available programs for which client may be eligible and interested
- Click pencil

**Patient Profile: NFP Training**

**Paula Abdul**

Client Status	Pending Enrollment
Status Assignment Date	02/14/2020
Referral Date	12/30/2018
EDC Date	
Birth Date	04/13/1990
Initial Referral Form	<a href="#">View Initial Referral</a>
Community Health Screening Form <a href="#">[Update]</a>	<a href="#">View CHS</a>

**Patient Information**

Street	124 Higher Ground Street
City, Zip	Camden 98765
County <a href="#">update county</a>	Camden County
Home Phone	856-443-7777
Cell Phone	

**Other Information**

Married	
Language	English
Race	Multi-Racial

**Referring Agency Information**

Referring Agency	System Training Institute
Agency Address	2500 McClellan Ave. Pennsauken, NJ 08109
Agency Phone	(856) 665-6000

**Children (0-5) in Household**

DOB	Age	Name

**Patient Encounter/Engagements**

Date	Method	Outcome	Service Referral

**Available Programs**

There are 3 programs for which this patient may be eligible.

- Asthma Workshop-8 weeks
- Project Embrace Training
- Parents Supporting Parents

**Program / Status History**

Program	Status	Initial Referral	Pending Enrollment	Enrollment	Pending Close	Closed	Closed Reason
NFP Training	Pending Enrollment	N/A	02/14/20	N/A	N/A	N/A	N/A
	Hub / In Process	12/30/18	N/A	N/A	N/A	N/A	N/A

**Risks**

General Medical / Psychosocial Risk Factors

Identified Health Risks / Concerns

After clicking the pencil

- Select the program from the list of available programs
- Select the reason for referring client to program
- Record any appropriate notes for the receiving program supervisor
- Select “Update Information”

**Refer to Program**

Refer to Program	Select Program	<b>Select Program</b>
Program Assignment Reason	- Select Reason -	-Asthma Workshop-8 weeks -Project Embrace Training -Parents Supporting Parents
Notes	Client is new to area with no social support.	- Select Reason - Interested in Program No Contact <b>HWHF Only</b> Interested in Care Coordination

Make No Changes    Update Information

The newly referred program will appear on the patient profile screen under “Program / Status History”

**Patient Profile: NFP Training**

**Paula Abdul**

Client Status	Enrolled
Status Assignment Date	02/14/2020
Referral Date	12/30/2018
EDC Date	
Birth Date	04/13/1990
Initial Referral From	<a href="#">View Initial Referral</a>
Initial Referral From	Hub / In Process
- Project Embrace Training	

**Program / Status History**

Program	Status	Initial Referral	Pending Enrollment	Enrollment	Pending Close	Closed	Closed Reason
NFP Training	Enrolled	N/A	02/14/20	02/14/20	N/A	N/A	N/A
Parents Supporting	New	N/A	N/A	N/A	N/A	N/A	N/A
	Hub / In Process	12/30/18	N/A	N/A	N/A	N/A	N/A

**Risks**

# Receiving Program

## Referred client shows up In list of “Newly Referred Clients”

- View Program Assignment Reason and notes from Referring Program
- Change Patient Program Status to “Pending Enrollment” and assign staff

**Central Intake Program Assignments**

Date	Name	EDC	Referred From	Options
New Referral				
02/23/20	Bernardxsit, Ian	05/22/20	PRA Plus Testing Provider	<a href="#">View</a>
02/26/20	Smit, Stephanie	07/12/17	PRA Training	<a href="#">View</a>
Patient Program Status	New <input type="button" value="v"/>			
Patient Close Reason	Not Closed <input type="button" value="v"/>			
Assign Staff	Staff Not Assigned <input type="button" value="v"/>			
Program Assignment Reason	Interested in Program			
PRA / Referral	<a href="#">View PRA / Referral</a>			
Patient	Date	Type	Outcome	Src
Encounter/Engagement	<a href="#">1/17/17</a>	Screening		S
<a href="#">Add New</a>	<a href="#">1/18/17</a>	Home Phone	Contacted	S
Notes	/ Client has been hf client for 3 yrs. Is now pregnant with 2nd child & admits to frequent use of Dilaudid. Expressed interest & agree-ment to help in getting off of it now during pregnancy.			

## Referred client is served as any other new client

- Outreach client and use the referring program case worker’s recommendation for engagement
- Change Patient Program Status to “Pending Enrollment” and assign staff
- If agreeable, enroll the client in the usual way in SPECT

## The Patient Profile Screen lists all Program and Status History

**Patient Profile: Project Embrace Training**

**Stephanie Smit**

Client Status	Pending Enrollment
Status Assignment Date	02/14/2020
Referral Date	12/30/2018
EDC Date	
Birth Date	04/13/1990
Initial Referral Form	<a href="#">View Initial Referral</a>
Community Health Screening Form <a href="#">[Update]</a>	<a href="#">View QIS</a>

**Patient Information**

Street	124 Higher Ground Street
City, Zip	Camden 98765
County <a href="#">update county</a>	Camden County
Home Phone	856-443-7777
Cell Phone	

**Other Information**

Married	
Language	English
Race	Multi-Racial

**Referring Agency Information**

Referring Agency	System Training Institute
Agency Address	2500 McClellan Ave. Pennsauken, NJ 08109
Agency Phone	(856) 665-6000

**Children (0-5) in Household**

DOB	Age	Name

**Patient Encounter/Engagements**

Date	Method	Outcome	Service Referral

**Available Programs**

There are 0 programs for which this patient may be eligible.

**Program / Status History**

Program	Status	Initial Referral	Pending Enrollment	Enrollment	Pending Close	Closed	Closed Reason
Project Embrace Training	Pending Enrollment	N/A	02/14/20	N/A	N/A	N/A	N/A
HF Training	Enrolled	N/A	01/17/17	03/17/17	N/A	N/A	N/A
Parents Support	New	N/A	N/A	N/A	N/A	N/A	N/A
	Hub / In Process	01/17/17	N/A	N/A	N/A	N/A	N/A

**Risks**

General Medical / Psychosocial Risk Factors

Identified Health Risks / Concerns

**NOTES:**

**Family Health Initiatives  
2500 McClellan Avenue, Suite 270  
Pennsauken, NJ 08109-4613**

**856-665-6000**

**[SPECT@FHIWorks.org](mailto:SPECT@FHIWorks.org)**

**[www.fhiworks.org](http://www.fhiworks.org)**

